

Minutes

**Mammoth Creek Board of Directors Meeting
Sunday, May 20, 2018**

5:30 p.m.

Conference Call

Call-in Number 712-432-3900

Conference Participant PIN: 668742#

Approved June 2, 2018

In attendance: Board members Ed Klotz, Harvey Place, Mary Beth Richardson, and Tom Waller (Gary Drlik absent); manager Cheryl Caton.

1. Call to order

President Ed Klotz called the meeting to order at 5:31 pm.

2. Approval of March 19, 2018 BOD Meeting Minutes

Immediately after the meeting, approved minutes are conveyed to Butner for distribution in next HOA statement and posted on the [MCCHOA Website](#) under [Board News](#) (login required).

- Harvey made a motion to approve the minutes as modified. Ed seconded. Approved 4-0.

3. Owners' Forum

Any homeowner may address the Board or wait until later to discuss an item as it appears on the agenda. There will be a three-minute time limit per homeowner comment, per item.

- No owners present. Unit 13 sent email re: window installation; Ed will sort out with owner and will keep BOD members in the loop with subsequent communications.

4. Unit Modification Request

Architectural review of unit 19 modification request.

- Mary Beth made a motion to approve Unit 19's application that includes the contractor's letter. Ed seconded. Approved 4-0.
- As specified, the owner's modifications do not affect common area.
- June 2, the BOD will inspect the unit to complete the Architectural Review process.
- At that time, the BOD will review the process and procedures to follow for all unit modifications from this point on.

5. Good of the Order

- Set agenda for June 2 meeting
 - Carpet unit 30
 - Posted Memorial Day weekend
- Tabulate owner feedback re: gap project sale proceeds

- MBR to distribute spreadsheet with feedback to date.
- Discussed how to utilize proceeds—in the range of \$2,000 – \$3,000 per unit—and send one final email reminder to submit feedback before June 2 so that the BOD can make a final decision.

6. *Adjournment*

President Ed Klotz adjourned the meeting at 6:27 pm.

Respectfully submitted,
Mary Beth Richardson, Secretary
May 20, 2018